

Homework

TRUE or FALSE

1. A preposition is always followed by a "noun".
2. Phrasal verbs always consist of two words.
3. The past tense of "must" is "musted".
4. The verb "to think" is never used in continuous tenses.
5. Questions always use an auxiliary verb.
6. "Used to doing" and "used to do" mean approximately the same thing.
7. The word "people" is always uncountable.
8. The shortest possible sentence contains a subject, a verb and an object.
9. The main verb and the direct object are not normally separated.
10. The auxiliary verb "to do" is never used in the present simple affirmative.

TOEIC 5-7 Reading Comprehension

In Part VII you will read passages in the form of letters, ads, memos, faxes, schedules, etc. The reading section has a number of single passages and 4 double passages. You will be asked 2-4 questions about each single passage, and 5 questions for each double passage. Sometimes you will be asked for specific details. Other times you will be asked about what the passage implies. In the paired passages you will also be asked to make connections between the two related texts. On the real test you will not have time to read every word. You need to practice scanning and reading quickly for details.

- ❖ Are you setting up a small business? Worried about the costs of renting office space and employing the right people?
- ❖ Bogus Virtual Personal Assistant can help you. With our Basic Office Deal, we can set up a virtual office for you practically overnight.
- ❖ We will give your business a professional image and our polite, friendly staff will handle your calls and present your business in the best possible way. We can provide you with: a professional business address, a local phone number and we will also handle mail.
- ❖ For a more personal approach, with the option of forwarding mail and messages to your home address, don't hesitate to ask us about our Gold Package Office Deal.

1. Where is the text from?
 - a. A message from a business to a current client
 - b. An advertisement for a new business service
 - c. An email from one business worker to another
 - d. A newspaper article about a new business's success

2. What does the service provide?
 - a. Off-site staff to perform general office duties
 - b. A site where several businesses can locate their offices
 - c. Advice on how to make your business more professional
 - d. Temporary staff for local businesses

3. Which of the following is not included in the Basic Office deal?
 - a. A polite receptionist
 - b. A mail-forwarding service
 - c. A professional address
 - d. A telephone-answering service

Dear Helli

I would like to congratulate you on organising such an excellent and informative seminar. I know a lot of people learnt a great deal from it. Can you pass on my thanks to Prof Dy Man for his fascinating talk on Self Reliance? I realise how lucky we were that he was able to find the time for us. The feedback from the staff was very positive. Let's hope we actually see an improvement in staff motivation as a result!

By the way, I'm missing my list of addresses of the delegates who attended. Did I happen to leave it in your office? It's just that I haven't seen it since our meeting tomorrow.

Thanks again for a great day,

Ms .Cop Tur

4. What is the main objective of the message?
 - a. to inform
 - b. to accuse
 - c. to make a request
 - d. to praise

5. What can be implied about the workshop?
 - a. All the delegates were staff from the same office.
 - b. It included several talks.
 - c. It lasted one day.
 - d. Motivation was the only topic discussed.

6. What can be implied about Prof Dy Man ?
 - a. He works in the same office as Cop Tur.
 - b. He has a very busy schedule.
 - c. He is a leading expert on staff motivation.
 - d. Cop Tur knows him better than Helli does.

7. What has happened to the address list?
 - a. Cop Tur has lost it.
 - b. Cop Tur has found it.
 - c. Cop Tur sent it to Helen.
 - d. Cop Tur completed it.

Here's a gastronomic and luscious desert for you to try at home. You will need two cups each of margarine, white sugar and brown sugar; four eggs, four cups of flour, 1 teaspoon of baking powder, a pinch of salt and a cup of milk chocolate chips. First of all, pre-heat the oven to 350 degrees Fahrenheit. Take a large bowl and cream together the margarine and sugar until they are smooth. Then add the eggs, one by one. Sift the flour and baking powder into the mixture and add the salt. Finally add the chocolate chips. Drop spoonfuls of the mixture onto ungreased cookie sheets and bake for eight to ten minutes until the edges are golden brown. Cool for one hour before eating.

8. Which of the following is NOT an ingredient in the recipe?
 - a. cream
 - b. flour
 - c. eggs
 - d. margarine

9. What must the cook do first?
 - a. Put the margarine and sugar in a bowl
 - b. Turn on the oven
 - c. Sift the flour
 - d. Break the eggs

10. Which of the following items is needed to make this recipe?
 - a. a microwave
 - b. a sieve
 - c. a saucepan
 - d. a knife

11. Which of the following ingredients is added last?
 - a. salt
 - b. baking powder
 - c. chocolate chips
 - d. eggs

A new ruling which came into effect last week requires some homeowners to purchase new fire alarms. The ordinance states that there should be a fire alarm installed in every living room of the house, and these alarms must comply with certain safety standards. Some local residents are displeased at these new regulations. Eusak of Sun Og City says that to meet with the new regulations, she has to buy five new alarms to replace the ones she installed just six months ago. With fire alarms costing up to Y20 apiece, this is an unwelcome ruling for many people. Fortunately, the Sun Og Fire Department is offering grants for homeowners and will provide and install new fire alarms free of charge. If you have small children or are older than 65 years of age, you may be eligible for these. The Sun Og Fire Department has 5,000 smoke alarms to give away. To inquire about obtaining a free alarm, or to find out whether you qualify, call FIRE =911.

12. Which of the following is true about the new rule?
 - a. Every house should have five fire alarms.
 - b. All fire alarms must be of a certain quality.
 - c. All fire alarms need to first be approved by the Fire Department.
 - d. All fire alarms must be less than six months old.

13. How much do five fire alarms cost?
 - a. Y20
 - b. Y100
 - c. Y120
 - d. Y4

14. Which of the following people may be able to receive a free fire alarm?
 - a. an elderly couple
 - b. a family of two adults and two teenagers
 - c. a woman living alone
 - d. a man who owns his own home

15. What does the number 5,000 refer to?
 - a. the number of people who are eligible for free smoke alarms
 - b. the number of smoke alarms which need to be replaced in the town of McKinley
 - c. the number of smoke alarms which have already been installed by the Fire Department
 - d. the number of smoke alarms which are available free to certain people

16. Why did Gwen Ellis have to buy new smoke alarms?
 - a. her old alarms stopped working
 - b. she now has a young family
 - c. her previous alarms didn't meet the safety regulations
 - d. she has just moved into a new house