

**Business English
Useful Expression
BIN13**



I`d like you to meet Mr. Williams
How do you do?

1Pronunciation

The sound of Nas in Night, aNy, paN

Pronounce these words in pairs:

Night-sight, new-sue, lane-lace, men-mess, line-lice

Nathan knew Nancy never went to Nashville.

2Reading

- Johnson : Mr. Kobayashi, I`d like you to meet Mr. Williams, the branch manager
- Williams : How do you do?
- Hiro : Nice to meet you.
- Williams : Dough tells us it`s your first trip here.
- Hiro : Yes, and I`m a little nervous.
- Williams : About being in New York.
- Hiro : No, about speaking in English
- Williams : Oh, you`re doing great. You`ll get used to it.
- Hiro : Hmm... " Get used to it, Get used to it.." I should remember this phrase and say it over and over again.
- Williams : I`m sorry, did you say something?
- Hiro : No. but I hope I get used to speaking the English language.

3 Focus on Grammar

A. Identify

Should, ought to and **had better** are all used before a verb to give advice.

Should and **ought to** are the same: "You **should** get a job" and "You **ought to** get a job" are exactly the same.

Had better is similar but stronger and often used as a warning. Something bad will happen if you don't do what the speaker says is a good idea:

"You **had better** get a job or you will lose your apartment." What is the advice in the sentence(s) below?

1. I should remember this phrase and say it over and over again.

B. Used to vs Be used to vs Get used to

1. Used to + verb is employed to talk about a situation or events as they were quite a long time ago. Whatever is described is no longer the case.

He used to live in Amsterdam but now he has his own house in Leiden.

2. The pattern (*be + used to* or *get + used to*) + (*noun phrase* or *verb + ing*) refer to a situation which is no longer strange or which somebody accustomed to

3. If this process is still taking place we use *getting*.

4. Get used to _____ =

Get used to + verb~ing =

C. Practice - Sentence Writing

Write original sentences using the grammar in this exercise.

1.

2.

3.

4.

5.

modals-advisability

4. Exercise: verb + preposition + *-ing*

This exercise uses these verbs. Select which is the best answer from the drop down list.

1. Ann _____ she was leaving and went out.
2. Come on, _____ us where you went last night - I 'm dying to know.
3. The judge _____ the defense counsel not to ask irrelevant questions.
4. I didn't want to see the film at first, but my friends _____ me to go, and I 'm glad I did.
5. I couldn't understand, so I _____ him to explain.
6. The customs officer _____ me to open my bag.
7. I have always _____ my daughter to practice the piano, but she is too lazy to do so.
8. Bill _____ that we should go to an Indian restaurant for a change.
9. We have _____ them to give us an explanation, but we have not had any reply.
10. Look, don't just sit there dumbly. Try and _____ me the answer.
11. The reporters _____ that the President had publicly lied about his relationship with his assistant.
12. The President _____ that he had not had sexual relations with the woman.
13. Mary _____ that she would come early, but she was late as usual.
14. He started asking personal questions so I _____ him to mind his own business.
15. The judge _____ both counsel to be brief in asking their questions.